

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
High School Board Room  
June 11, 2007  
7:30 p.m.  
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF MAY 21, 2007.

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School ..... Dr. Donahue  
Middle School ..... Ms. Pope  
Elementary Schools ..... Mrs. Farris**

B. *Student Trip*

**The Administration recommends approval of the following student trip:**

**The Southern Lehigh Foreign Language Department to participate in an educational tour of France with students of French III, IV and V from Wednesday, March 12, 2008 through Friday, March 21, 2008. (V, B)**

C. *Middle School Math Action Research*

**Ms. Ann Pope, Middle School Principal, to provide an update on the progress of the Middle School Math Action Research.**

D. *Southern Lehigh Chapter of JSA*

**The Administration recommends approval to start a Southern Lehigh Chapter of the Junior State of America (JSA) for Southern Lehigh High School students who express an interest in political issues, as well as the desire to create a strong sense of community through building local political awareness. (V, D)**

E. *Independent Study*

**The Administration recommends approval of Independent Study for the following student: (V, E)**

**Independent Study in *Computer Graphics II* for Jordan Koch for further development of computer graphics study with the purpose of learning computer animation.**

- F. *2007-2008 Southern Lehigh High School Handbook*

**The Administration recommends approval of the High School Handbook (with index of changes) for the 2007-2008 school year. (V, E)**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of June 11, 2007. (VI, A)

- B. *Investment of Funds*

\*The Administration recommends approval of the Investment of Funds for the General Fund. (VI, B)

- C. *PlanCon Part F*

**The Administration recommends that the Board take action to acknowledge the Department of Education's approval of PlanCon F and enter the approval letter and appended materials into the minutes of the meeting. (VI, C)**

- D. *2007-2008 LCTI Academic Center Budget*

**The Administration recommends approval of the proposed 2007-2008 Academic Center Budget at LCTI. (VI, D)**

- E. *Final Adoption of 2007-2008 General Fund Budget, Approval of Fund Balance Designations and Adoption of Various Budget Resolutions*

**The Administration recommends approval of the following items pertaining to the 2007-2008 General Fund Budget:**

1. **Final Adoption of Budget**
2. **Approval of Fund Balance Designations**
3. **Levying of Millage**
4. **Levying of \$5 Per Capita Tax in accordance with Section 679 of the School Code.**
5. **Levying of Various Act 511 Taxes.**

- F. *Approval of Budgetary Transfers*

**The Administration requests permission to make the necessary budgetary transfers to reflect 2006-2007 transactions and auditor's adjusting entries and close out the accounting records for the fiscal year.**

- G. *Interfund Transfer Between General Fund and Capital Projects Fund*

**The Administration recommends the transfer of \$250,000 of unexpected funds from the General Fund to the Section 2932 Capital Reserve Sinking Fund for future capital expenditures.**

VII. SUPPORT SERVICES

- A. *Appointment Rescinded*

\*The Administration recommends rescinding the appointment of returning seasonal employee who was appointed at the May 21, 2007 board meeting:

Jennifer Filko

B. *Appointments*

*New Seasonal Employee*

\*The Administration recommends approval of the following new seasonal employee from June 1, 2007 through May 31, 2008 (*pending completion of required documentation*): (VII, B)

Lucy Malone

C. *2007-2008 Natural Gas Bid Award*

**The Administration recommends award for the delivery of natural gas to the lowest responsible bidder for the 2007-2008 school year. Bid opening is June 28, 2007. Due to volatile pricing, bidders require award within 24 hours.**

D. *Penn Dot Right-of-Way Offer*

**The Administration recommends the acceptance of the offer of \$6000.00 from Pennsylvania Department of Transportation for the temporary loss of use of .034 acres of land adjoining Route 309 during a 2-year period of construction during the Route 309 widening project. (VII, D)**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Correction*

\*The Administration recommends approval to correct dates for the following staff:

Melissa Ulicny, Mathematics Teacher, High School, correction of resignation date from the end of the 2006-2007 school year to August 27, 2007.

Linda Weaver, 1<sup>st</sup> grade Teacher, Liberty Bell Elementary School, correction of retirement date from June 21, 2007 to June 15, 2007.

2. *Substitute Teachers*

\*The Administration recommends approval of the following substitute teachers: (VIII, A-2)

Ronald Hari, Elementary

Donna Herr, Elementary (*pending receipt of required paperwork*)

Kelly Howsare, Elementary

Lisa Zver, English

3. *Liberty Trails*

**The Administration recommends the following staff for the three-week (July 2, 2007 through July 20, 2007) 2007 Liberty Trails program: (VIII, A, 3)**

**Jay Impink, Field Leader/Teacher Instructor, at a stipend of \$553.00 per week, plus an additional Field Leader stipend of \$750.00.**

**Sheila Curtis, Field Leader/Teacher Instructor, at a stipend of \$553.00 per week, plus an additional Field Leader stipend of \$750.00.**

**Kathy Kale, Teacher Instructor, at a stipend of \$553.00 per week.**

**David Diaz, Teacher Instructor, at a stipend of \$553.00 per week.**

**Robert Werley, Instructional Assistant, an hourly rate of \$13.65.**

**Maryann Impink, Substitute Teacher Instructor, at a daily rate of \$110.60.**

4. *Appointment*

The Administration recommends approval of the following staff (pending receipt of required documentation) for the 2007-2008 school year: (VIII, A-4)

**Lori Downey**, 1<sup>st</sup> grade Teacher, Liberty Bell Elementary School, at Master's, Step 12, an annual salary of \$60,370. Ms. Downey will fill the position created by the retirement of Linda Weaver.

**Melissa Greenawald**, .5 Kindergarten and .5 Instructional Support Teacher, Lower Milford Elementary School, at Bachelor's +15, Step 7, an annual salary of \$46,401. Mrs. Greenawald will fill the position created by the transfer of Bethene Graf from .5 Kindergarten to a new .5 Instructional Support Teacher position.

**Ryan Haupt**, Mathematics Teacher, Southern Lehigh High School, at Bachelor's +15, Step 6, an annual salary of \$45,578. This is a new position.

**Janna Lehtinen**, Full-year Substitute Psychologist, Lower Milford Elementary School, at Master's +45, Step 1, an annual salary of \$53,088. Ms. Lehtinen will fill the position created by the childrearing leave of Keri Haas.

**Rebecca Maurer**, Middle School Psychologist, Southern Lehigh Middle School, at Master's +30, Step 2, an annual salary of \$52,145. This is a new position.

**Brittany Motruk**, Full-year Substitute, English, Southern Lehigh High School, at Bachelor's, Step 1, an annual salary of \$40,580. Ms. Motruk will fill the position created by the full-year leave of Kelly Howsare.

**Marla Moyer**, 3<sup>rd</sup> Grade Teacher, Liberty Bell Elementary School, at Bachelor's, Step 10, an annual salary of \$48,195. This is a new position due to increased enrollment.

**Nicholas Weaver**, 4<sup>th</sup> Grade Teacher, Lower Milford Elementary School, at Bachelor's, Step 3, an annual salary of \$41,884. Mr. Weaver will fill the position created with the resignation of Lisa Ott. (*Mr. Weaver has completed all required documentation.*)

**Rebeccah Woolf**, 1<sup>st</sup> Grade Teacher, Liberty Bell Elementary School, at Bachelor's, Step 1, an annual salary of \$40,580. Ms. Woolf will fill the position created by the retirement of Ronald Hari.

5. *Administrative Staff Transfer*

The Administration recommends the transfer of **Edward Donahue**, Assistant Principal, Southern Lehigh High School to Principal, Southern Lehigh Middle School. Dr. Donahue will fill the position created by the retirement of Ms. R. Ann Pope. (VIII, A-5)

B. *Noncertificated Staff*1. *Appointment Rescinded*

\*The Administration recommends rescinding the appointment of the following staff appointed at the May 7, 2007 board meeting:

**Clare Graham**, Substitute Cafeteria Worker

2. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

**Janice Alhadaff**, Instructional Assistant, Lower Milford Elementary School, May 16, 17, 2007.

Judy Lynch, Instructional Assistant, Lower Milford Elementary School, May 17, 2007 and May 29, 2007.

3. *Appointments*

\*The Administration recommends approval of the following staff (*pending receipt of required documentation*): (VIII, B-3)

Kimberly Adamczyk, Substitute Cafeteria Worker, at an hourly rate of \$7.50.

Shani Fassbender, Substitute Instructional Assistant, at an hourly rate of \$13.65.

Sean McKenna, HVAC Maintenance Technician, at an hourly rate of \$23.00 (through the 2007-2008 school year). This is a new position.

Donna Rabold, Substitute Cafeteria Worker, at an hourly rate of \$7.50.

Joseph Helinski, Seasonal Employee, Technology Department, at an hourly rate of \$12.40 from June 1, 2007 through May 31, 2008.

C. *Administrative Staff*

1. *Promotion*

The Administration recommends approving the following administrative promotions:

Daniel Altieri, Acting Support Services Director to Support Services Director, at an annual (pro-rated) salary of \$83,750.00, effective June 12, 2007.

Todd Bergey, Acting Assistant Support Services Director to Assistant Director of Support Services, at an annual (pro-rated) salary of \$65,000.00, effective June 12, 2007.

Susan Knoll, Acting Logistics Specialist to Logistics Specialists, at an annual (pro-rated) salary of \$41,411.00, effective June 12, 2007.

D. *Extra-Compensatory Positions*

1. *Appointment*

\*The Administration recommends approval of the appointment of the following coaches for the 2007-2008 school year: (VIII, D-1)

<u>Robert Schaffer</u>	Head Boys' Basketball
<u>Troy Ruch</u>	Assistant Boys' Basketball
<u>James Snyder*</u>	Assistant Boys' Basketball
<u>Kurt Zellner*</u>	Assistant Boys' Basketball
<u>Christopher Bonsall</u>	Head Middle School Boys' Basketball
<u>Shawn Sommons</u>	Assistant Middle School Boys' Basketball
<u>Christopher Blount</u>	Head Girls' Basketball
<u>David Yob</u>	Assistant Girls' Basketball
<u>John Neumann</u>	Head Swimming/Diving
<u>John Clyde</u>	Assistant Swimming/Diving
<u>Carl Crouse</u>	Head Rifle

\**Shared position, one stipend*

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of April 16, 2007 are included in the Board materials.

- B. **Superintendent's Report.....Mr. Liberati**
- C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

A. *House Bill 446*

The Board will entertain a resolution to support House Bill 446, Printers' Number 494 sponsored by Representative Karen Beyer of Lehigh and Northampton Counties that amends the Public School Code to transfer funding responsibility for cyber charter schools to the Pennsylvania Department of Education (PDE) and require greater accountability from cyber charter schools. (XII, A)

B. *Internship*

*For informational purposes only*-Ms. Anne Bender, a student pursuing an Instructional Technology Specialist Certificate at DeSales University, will be working with Leah Christman, Technology Director, during the summer of 2007. Her curriculum requires a minimum of ninety hours of supervised field experience with the District. Ms. Bender will supply all documentation required of District employees.

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT